

IN THE NAME OF ALLAH, THE MOST GRACIOUS, THE MOST MERCIFUL

CONSTITUTION

OF THE

**MUSLIM STUDENTS' SOCIETY OF NIGERIA
(MSSN)**

1432 AH (2011)

PREAMBLE

FIRMLY BELIEVING IN ALLAH alone as the Creator, Sustainer and Nourisher of the Universe and all that it contains;

FURTHER BELIEVING in the Glorious Qur'an and the Sunnah of the Noble Prophet Muhammad (S.A.W) as the guide and basis of the Society;

RECOGNIZING the rules and principles of the SHARI'AH as binding on all Muslims;

READILY AND DEVOTEDLY responding to ALLAH's call to establish a community enjoying all that is virtuous and forbidding all that is evil;

BELIEVING AND ACCEPTING the saying of Prophet Muhammad (S.A.W) that the acquisition of knowledge is a life long process from the cradle to the grave and thus every Muslim is essentially a student for life;

AND FULLY COMMITTED to hold fast to the cord of unity and brotherhood which ALLAH has stretched out to us;

WE OF THE MUSLIM STUDENTS' SOCIETY OF NIGERIA HEREBY DECLARE AND GIVE TO OURSELVES THIS CONSTITUTION.

SECTION 1

The name of the Society shall be the "MUSLIM STUDENTS' SOCIETY OF NIGERIA (MSSN) hereinafter referred to as the "Society".

The Motto of the Society shall be "LA ILAHA ILLALLAH MUHAMMADUR-RASUULUL ALLAH" "There is no deity worthy of worship except ALLAH and Muhammad is His Messenger".

The aims of the Society shall include but not limited to:

Bringing all Muslims in closer union and inculcate in them the true Islamic spirit of brotherhood and absolute faith in Allah as the only basis for the achievement of peace among mankind.

Establishing an Islamic Ummah governed by the principles and rules of the SHARI'AH.

Encouraging the study of the Glorious Qur'an as a Final Revelation and Arabic language as the lingua franca of the Islamic World.

Promoting the general welfare of Muslims and safeguard their fundamental rights in any community.

Constituting a strong force for the propagation and strengthening of Islam in Nigeria and throughout the world.

Championing the course of the oppressed in any community.

Encouraging and promoting acquiring sound and qualitative education by all Muslims especially the youths.

Performing or undertaking any other function that is ancillary or incidental to the aforementioned aims.

The basis of the Society shall always be the SHARI'AH.

MEMBERSHIP

Membership shall be opened to any Muslim Students studying in Primary, Secondary or tertiary institution including post graduate Students in Nigeria or Nigerian Muslim Student Studying abroad.

Membership shall be opened to any Muslim willing to accept the Aims as stated herein above.

Members of the Society are required to abide by the SHARI'AH in principle and in their conduct, to call others to do same and to propagate and defend it as well as co-operate on its basis to achieve the aims of the Society.

SECTION 2

ORGANIZATIONAL STRUCTURE

The Society shall be organized on five levels namely: National, Zonal, Area Unit, Area Council and the Branch.

SECTION 3

THE BRANCH

The Society shall be composed of branches in all Primary, Post-Primary and Post-Secondary institutions including formal schools of Arabic and Islamic Studies of equivalent levels throughout the Federation of Nigeria.

Every institution branch shall bear the name of the Society along with the name of the institution and shall always be guided by the Society's Aims and Basis.

There may be established Central Branches to admit as members of Society, Muslims who are no longer members of any Post-Primary institutions including formal schools of Arabic and Islamic Studies of equivalent levels.

The Central Branches shall only admit as members, Muslims in its community who are willing to accept the Aims and the Basis of the Society and are prepared to participate in all the activities of the Society.

Every Central Branch shall have the status of the Higher Institution branches and shall relate to any level of the Society accordingly.

A prospective member of a Central Branch shall only be registered as member of the Central Branch most proximate to his residence except where the Area Unit Executive Council otherwise directs.

Every new branch shall immediately seek the approval in writing of its Area Council Executives who will arrange for the registration of the Branch with the Zonal the Area Unit Executives within two months of such approval.

No two branches shall exist in the same institution or in the same area, except with the written approval of Area Unit on the recommendation of Area Council.

Every Branch shall be administered by an elected Executive Council (Exco) consisting of at least an Amir, Secretary, Public Relations Officer, Financial Secretary and an Amirah (where applicable) as well as other officials to be determined by the local needs of the branch and approved by the Area Unit Executive Council on the recommendation of the Area Council.

Every branch shall furnish the Area Council and Area Unit secretariats with the list of the members of its Executive Officers within one month of its assumption of office.

Every Higher Institution and Central Branch shall endeavour to have functional secretariats.

SECTION 4

AREA COUNCIL

An Area Council shall consist of a number or group of branches situated conveniently in and around a particular centre.

The geographical area constituting an Area Council shall be determined from time to time by the Area Unit Executive Council with the approval of the Zonal Executive Council.

Every Area Council shall be administered by an appointed Area Council Executive consisting of at least an Amir, Secretary, Public Relations Officer, and Financial Secretary, Asset Maintenance Officer, Director of Studies and an Amirah as well as other officials to be determined by the Area Unit Executive Council on the recommendation of the Area Council.

Every Area Council shall establish a functional Secretariat at its Headquarters.

Every Executive of an Area Council shall forward the list of its members to the Area Unit, Zonal and National Secretariats within one month of its assumption of office.

SECTION 5

THE AREA UNIT

Subject to the provision of sub-section (3) below every State of the Federation and the Federal Capital Territory shall constitute an Area Unit each.

The Area Unit shall include the following:

- Abia State Area Unit.
- Adamawa State Area Unit.
- Akwa Ibom State Area Unit.
- Anambra State Area Unit.
- Bayelsa State Area Unit
- Bauchi State Area Unit.
- Benue State Area Unit.
- Borno State Area Unit.
- Cross River State Area Unit.
- Delta State Area Unit.
- Ebonyi State Area Unit.
- Edo State Area Unit.
- Ekiti State Area Unit.
- Enugu State Area Unit.
- Gombe State Area Unit.
- Imo State Area Unit.

Jigawa State Area Unit.
Kaduna State Area Unit.
Kano State Area Unit.
Katsina State Area Unit.
Kebbi State Area Unit.
Kogi State Area Unit.
Kwara State Area Unit.
Lagos State Area Unit.
Nasarawa State Area Unit.
Niger State Area Unit.
Ogun State Area Unit.
Ondo State Area Unit.
Osun State Area Unit.
Oyo State Area Unit.
Plateau State Area Unit.
Rivers State Area Unit
Sokoto State Area Unit.
Taraba State Area Unit.
Yobe State Area Unit.
Zamfara State Area Unit.
FCT, Abuja Area Unit.

Every Area Unit shall comprise all Area Councils in a state.

The National Working Committee (NWC) shall from time to time define or demarcate the geographical boundary of each Area Unit and it is empowered to split an existing Area Unit into two or more autonomous units and to reduce the number of units by merging the existing units as and when necessary.

Every Area Unit shall be administered by an appointed Area Unit Executive Council consisting of the following principal officers; an Amir, Naibul Amir Administration, Deputy Amir Scholarship and Studies, Secretary General, Public Relations Officer, Financial Secretary, Asset Maintenance Officer, Chairman Business Committee, Amirah and any other officials as may be decided by the Unit Executive Council and approved by the Zonal Executive Council.

Members of every Area Unit Executive Council shall be directly responsible to the Area Unit Conference.

Every Area Unit Executive Council shall furnish the Zonal and National Secretariats with the list of members of the Exco within one month of its assumption of office.

Every Area Unit shall open and operate current account for the safe keeping of its funds and shall send Annual Audited Financial and Secretariat Reports to the Zonal Executive Council. If approved, such reports may be presented to the Zonal Conference by the Area Unit.

Every Area Unit shall establish and maintain a permanent functional Secretariat at its headquarters and shall endeavour to employ Administrative Officer/Secretary for the day to day running of the secretariat.

SECTION 6

THE ZONE

The Society shall be made up of two Zones namely, “A” and “B” each Zone comprising Area Unit as herein stated below:

“A” ZONE

Adamawa State Area Unit.
Bauchi State Area Unit.
Benue State Area Unit.
Borno State Area Unit.
Gombe State Area Unit.
Jigawa State Area Unit.
Kaduna State Area Unit.
Kano State Area Unit.
Katsina State Area Unit.
Kebbi State Area Unit.
Kogi State Area Unit.
Kwara State Area Unit.
Nasarawa State Area Unit.
Niger State Area Unit.
Plateau State Area Unit.
Sokoto State Area Unit.
Taraba State Area Unit.
Yobe State Area Unit.
Zamfara State Area Unit.
FCT, Area Unit.

“B” ZONE

Abia State Area Unit.
Akwa State Area Unit.
Anambra State Area Unit.
Bayelsa State Area Unit.
Cross River State Area Unit.
Delta State Area Unit.
Ebonyi State Area Unit.
Ekiti State Area Unit.
Edo State Area Unit.
Enugu State Area Unit.
Kwara State Area Unit.
Imo State Area Unit.
Lagos State Area Unit.
Ogun State Area Unit.
Ondo State Area Unit.
Osun State Area Unit.
Oyo State Area Unit.
River State Area Unit.

Every Zone shall be administered by a Zonal Executive Council consisting of the Zonal Co-ordinator who shall also be a Vice President (National), I.V.C Organizer who shall also be a National Islamic Affairs Officer, Secretary, Financial Secretary, PRO, and any officer as may be decided by the Zonal Executive Council and approved by the Zonal Working Committee (ZWC).

On the assumption of office, a new Zonal Coordinator and a new Deputy Zonal Coordinator/I.V.C, Organizer, shall forthwith assume the positions of the Naibul Amir (National) and National Islamic

Affairs Officer respectively at the National level and they shall forthwith cease to be members of the National Executive Council (NEC) at the expiration of their tenure of office at their respective Zones.

The final decision making body of the Zone shall be the Zonal Working Committee constituted by all members of the Zonal Executive Council, the Amir, Secretary and Amirah (Sister's Circle) of all Area Units, Area Councils, Higher Institutions and Central Branches and the National Officers within the Zone.

The Zonal Executive Council shall furnish the list of members of executive Council to the National Secretariat and the list be sent to the Area Units secretariats under the Zone.

Every Zone shall establish a functional permanent secretariat at the Headquarters of the Zone and an Administrative Secretary/Officer shall be employed for the day to day running of the secretariat.

SECTION 7

NATIONAL CONFERENCE

The supreme governing body of the Society shall be the National Conference, which shall be held not later than the end of every month of Dhul-Qada of the Hijrah calendar or as much as practicable.

The venue and the specific date of the National Conference shall be determined by the National Executive Council (NEC) of the Society and shall be communicated to members by the National Secretary General through the Zonal and Area units' Umarah.

Delegates to the National Conference shall comprise;

Members of the National Executive Council (NEC).

Members of the Zonal Executive Council.

Accredited representatives of each Area Unit provided that such representatives must include at least two Area Council or Higher Institutions/Central branches Umarah.

Any other accredited member of the Society.

Distinguished members of the public invited in writing by the National Executive Council (NEC).

No member of the Society shall attend the National Conference unless he was duly invited in writing by the National Secretariat of the Society.

Names of the accredited candidates shall be submitted to the Secretary General on or before the first day of the National Conference. Such delegates shall be provided with identification tags by the Conference Committee.

The business of the National Conference may include election of National Officers, presentation and approval of reports, passing of resolutions, lectures, symposia etc.

A communiqué shall be issued at the end of the conferences.

The number of delegates from each Zone/Area Unit shall be determined by the National Executive Council (NEC).

Decisions on any issue at the Conference shall always be by consensus and voting on any issue shall be the last resort. In the event of voting, decisions shall be arrived at by a simple majority of the accredited delegates present at the time of the voting. Whenever voting results in a tie, the Chairman of the session shall use his discretion by causing the voting to be repeated or by casting his own vote.

SECTION 8

APPOINTMENT OF OFFICERS

At every level of the Society, appointment of officers shall be by Shura.

The election of officers into the National Executive Council shall be carried out:

By a Shura to be constituted by two representatives from each Zone of the Society and the Shura shall be headed by a Chairman to be appointed by the National Amir provided that the Chairman so appointed shall not contest or be presented for the election at the Conference.

No member shall represent any of the Zones at the Shura unless such members had earlier been duly nominated by the Zone he intends to represent. And

There shall be no more than two candidates from an Area Unit or a State.

No candidate shall be considered by the Shura for an appointment into the National Executive Council (NEC), unless he had earlier been duly nominated by the Zone presenting him for the election.

A person shall not be eligible for appointment into the National Executive Council unless he has earlier served as an officer of the Society at the Area Unit and or at the Zonal levels and such person must have attended at least two (2) National Islamic Vacation Courses and two (2) National Conferences within the last five (5) years preceding the conference.

The *Shura* shall sit at the Conference and shall have power to summon and interview any candidate or any member of the Society in order to determine the eligibility or otherwise of any of the candidates for appointment.

The Shura shall have the power to set up rules and regulations for the purpose of ensuring a free and fair appointment of officers.

The Shura reserves the right to call for additional nomination(s) from the delegates at the Conference before the conclusion of the electoral process where this is considered expedient by the Shura.

The report of the Shura including the results of the appointment shall be released by the Chairman of the Shura to the delegates at the Conference upon dissolution of the outgoing Executive Council by the Chairman and such report shall be submitted to the incoming Secretary General.

The report of the Shura shall be final.

The functions of the Shura shall terminate after the appointment and inauguration of the new executives at all levels of the Society.

SECTION 9

TENURE OF OFFICE OF THE NATIONAL OFFICERS

Subject to the provisions of this constitution, every officer appointed to National Executive Council (NEC) shall serve for a period of three (3) years. And no officer shall serve in the NEC for more than two (2) terms except automatic NEC members from the Zone or as an Ex- Officio.

Notwithstanding any other provision of this constitution, the tenure of members of the National Executive Council shall be as here-under provided.

The National Amir, the Secretary General, the Financial Secretary and Legal Adviser (all from the same Zone of the Society) shall assume office with the Chairman Business Committee and the Assistant Public Relations Officers (all from the other Zone of the Society) and their tenure shall run simultaneously.

The Naibul-Amir (International), the Assistant Secretary General (Scholarship) and the Auditor (all from the same Zone of the Society) shall assume office at the same time with the Assistant Secretary (Administration), the Asset Maintenance Officer and Public Relations Officer (all from the other Zone of the Society) and their tenure shall run simultaneously.

If the National Amir is unable or fails to organise an effective conference to appoint to a new National officers at the expiration of his term of office and/or he still retains his office at the expiration of his term of Office, the post of National Amir and other National Officers who assumed office at the same time with him shall automatically become vacant on the last day of the month of Muharram of the Hijra calendar and the Naibul Amir (International) shall forthwith assume the leadership of the Society in acting capacity.

The Naibul Amir (International) as the Acting National Amir shall immediately but not later than the last day of Jumada Ula next of the Hijra calendar, organise a National Conference where by an appointment shall be made to the Offices that have become vacant by virtue of the provisions of section 9 (2) above.

The succession to Offices shall be maintained in such a manner as to guarantee the continuity of the National Executive Council (NEC).

- (3) (a) The tenure of Zonal Officers shall be for three (3) years, renewable once subject to performance.
- (b) The tenure of the state Area Units' Officers shall be for three (3) years renewable only once subject to performance.

SECTION 10

NATIONAL WORKING COMMITTEE

Composition

There will be established National Working Committee (NWC) comprising:

National Executive Council (NEC): which are the appointed office holders as follows: The appointment Office Holders are:

- (i) The National Amir
- (ii) The Naibul-Amir (International)

The Naibul-Amir (National)/Zonal Coordinator – Two one for each zone

The National Secretary General

The National Assistant Secretary General (Administration)

The National Assistant Secretary General (Scholarship & Studies)

The IVC Organiser/National Islamic Affairs Officers/ Deputy Zonal Coordinator– (Two, one for each zone)

National Financial Secretary/Treasurer (whose discipline must be Accounting or a related discipline).

National Public Relations Officer (P.R.O)

Assistant National Public Relations Officer
National Auditor (whose discipline must be Accounting or related)
National Assets Maintenance Officer (AMO)
National Chairman Business Committee
National Legal Adviser

(xiv) Ex- Officio Members (The immediate past National Amir and Secretary General)

(b) **Non-National Office Holders:**

(i) All Area Unit Umarah

Ten (10) Umarah of Higher Institutions/central Branches to be chosen by each Zone with equal representation of five (5) each, Ameerah of 'A' & 'B' and two branch Ameerah from higher institution in each Zone

Co-opted Members:

To be determined by the National Executive Council (NEC) as and when necessary, provided that such co-opted members shall not exceed five (5) in all.

Functions

The National Working Committee (NWC) shall:

(i) Periodically meet to decide on critical issues affecting the Society.

Shall from time to time define or demarcate the geographical boundary of each Area Unit and it is empowered to split an existing Area Unit into two or more autonomous units and to reduce the number of units by merging the existing units as and when necessary.

Shall from time to time define or demarcate the geographical boundary of each Zone and it is empowered to split an existing Zone into two or more autonomous Zones and to reduce the number of Zones by merging the existing Zones as and when necessary.

To perform any other function referred to it by the NEC

SECTION 11

FUNCTIONS OF THE NATIONAL OFFICERS

(1) National Amir

The National Amir shall:

Be directly responsible for the organization of the Society in all its ramifications. He shall preside over all meetings of NEC and the National Conference.

Be the Chief Representative and Spokes man of the Society.

Always endeavour to be in touch with the whole life of the Society and co-ordinate the activities of its various sections.

Seek to interpret the Society to the Muslim Community and the general public, such that he reflects accurately the National and the International policies of the Society.

Be in constant touch with National and International Muslim Organizations for the improvement and expansion of the scope of the Society as it may be approved by the NEC.

Have power to query any erring member or Body of Society and if not satisfied with the explanation given or if the erring member or body refuses to reply within a specified time, he may recommend to the NEC any disciplinary action he thinks fit for the consideration and approval of the NEC.

Have power to delegate any of his duties or powers to any of the Naibayil Amir, Secretary General or any officer or member of the Society as he may deem fit as and when necessary for the good of the Society.

Work for obtaining material and moral support for the Society.

Be signatory of the Society's Account(s).

- (j) Notwithstanding any other provisions of this constitution, the National Amir shall have the power to take any interim measure or action in case of emergency or urgency on any matter concerning the Society and he shall thereafter at the earliest time possible, report to the NEC for its ratification or final decision on the matter.

(2) Naibul-Amir (International Affairs)

The Naibul- Amir (International Affairs) shall:

Assist the Amir in all International Affairs serving as the Chairman of International Affairs Committee.

Act for the Amir in his absence.

Be the Principal Liaising Officer between the Society and the Embassies of all Countries in Nigeria.

Work closely with the National Amir and the Secretary General to establish and maintain constant touch with Muslim Organisations throughout the World in order to be in a position to guide the NEC.

Keep in touch with Nigerian Muslim Students studying abroad with a view to enhance the academic activities of members studying in the country.

Perform any other function that may be assigned to him by the Amir.

(3) Naibayil- Amir (Zonal Coordinators)

They shall work with and assist the National Amir whenever necessary and shall:

Be the co-ordinators of their respective Zones.

Endeavour to attend local Conferences, visit Branches, Area Councils and Area Units to interpret the national policies of the Society to them and know their problem for the guidance of the NEC.

Ensure the success of all National programmes at all levels through their respective Zones.

Work closely with the IVC Organisers/Islamic Affairs Officers for the organisation of the Islamic Vacation Courses in their Zone.

Be in constant touch with the Muslim Community in general, helping to enlighten them about the concerns of the Society and finding out such facts about the community as may be of benefit to the Society.

Supervise and ensure the collection of books and other materials for distribution in their Zone.

Have power to query erring member or body in their Zones and if not satisfied with the explanation rendered or if the erring member refuses to reply within a specified time, they shall recommend to Zonal Working Committee or Zonal Disciplinary Committee or to the NEC any disciplinary action they deem fit.

Notwithstanding any other provisions of this section, they shall have power to take any interim measure or action in case of emergency or urgency on any matter concerning the Society in their Zone.

Promptly inform the Zonal Working Committee and or the National Secretariat of any interim measure or disciplinary action taken against any Area Council, Area Unit, Branch or individual for the approval or final decision of the Zonal Working Committee and or the NEC as the case may be.

Perform any other duty assigned to them by the Bye law of their Zone (if any).

(4) National Secretary General

The National Secretary General shall:

Be responsible for the maintenance of the National Secretariat and shall bear major responsibilities for the administrative organisation of the Society.

Summon meetings of the NEC at the instance of the National Amir and sees that minutes are duly written and distributed among members.

Summon National Conferences as directed by the NEC.

Present Secretariat Report to the National Conference after the approval of the NEC.

Keep in close touch with the Zones, Area Units, Area Councils and Branch Secretariats on all matters of National importance.

Perform any other function that may be assigned to him by the Amir.

(5) Assistant National Secretary General (Administration)

The Assistant National Secretary General shall:

Work hand in hand with the National Secretary General and shall act for him in his absence.

Carry out any other duty assigned to him by the National Amir or the National Secretary General.

Assistant National Secretary General (Studies and Scholarship)

The Assistant National Secretary General (Studies and Scholarship) shall:

Head the Studies and Scholarship Committee of the Society.

Organise Qur'an, Arabic and other related educational programmes for members at all levels of learning.

Ensure that funds are available for the award of scholarships.

Keep proper records of all academic achievements of Muslims/Muslim countries throughout the World.

See to the academic problems facing members with a view to guiding the NEC in finding solutions to them.

Organise carrier guidance and counselling programmes

Perform any other function that may be assigned to him by the Amir.

IVC Organisers/ National Islamic Affairs Officers

The Islamic Vacation Course Organisers/ National Islamic Affairs Officers shall:

Be the Chief organisers of all programmes of their Zones especially the Islamic Vacation Courses.

Work closely with Naibul Amir (National) /Zonal Coordinators of their Zones in maintaining constant touch with Branches to know their specific problems in the study and practice of Islam and shall make necessary recommendations to NEC, indicating branches that require special attention for Islamic education.

Perform any other duty that may be assigned to them by their Zonal Co-ordinators or the NEC.

National Public Relations Officer (PRO)

The National Public Relations Officer shall:

Serve as the link between the Society and the mass media. In this regards, he shall work closely with the National Amir and Secretary General.

Publish the Society's Newsletters regularly and send same to all levels of the Society.

Subject to the approval of the NEC, initiate various means of publicising the Society's activities.

Head the Editorial Board of the Society.

React on behalf of the Society on National issues after due consultation with the National Amir

Perform any other function that may be assigned to him by the Amir.

Assistant National Public Relations Officer

The Assistant National Public Relations Officer shall:

Work hand in hand with the National Public Relations Officer and shall act for him in his absence.

Carry out other duties assigned to him by the National Amir, National Public Relations Officer or the NEC.

National Financial Secretary

The National Financial Secretary shall:

Be responsible for the collection of all subscriptions, donations and levies and issue receipts for same.

Keep proper records of all financial transactions of the Society at the National level.

Keep imprest of an amount to be determined by the NEC. All other sums shall be deposited in any of the official bank(s) of the Society within two (2) days of the receipt of same.

Present to the National Conference a comprehensive financial report, which shall include income statement, balance sheet and notes to account, audited and signed by the National Auditor after the approval of the NEC.

Be the Chairman of the Finance Committee.

Perform any other function that may be assigned to him by the National Amir.

National Auditor

The National Auditor shall:

Audit all the Society's books of accounts, half yearly and submit such audited and signed report to the NEC.

Present an End-of the year Report to the National Conference.

Perform any other function that may be assigned to him by the Amir.

National Assets Maintenance Officer

The National Assets Maintenance Officer shall:

Be directly responsible for the thorough maintenance of all the Society's assets at the National level.

Keep proper records of the Society's assets at the National level.

Present a regular report at the National Executive Council meeting.

Perform any other function that may be assigned to him by the Amir.

National Business Committee Chairman

The National Business Committee Chairman shall:

Be Chairman of the National Business Committee.

Keep proper records of all the Business transactions of the Society at the National level.

Present a regular report of the Society's Business transactions at the NEC meeting.

Be the custodian of all the investments of the Society.

Perform any other function that may be assigned to him by the Amir.

NATIONAL LEGAL ADVISER

His function should include but not limited to general advice on legal matters.

SECTION 12

POWERS OF THE NATIONAL EXECUTIVE COUNCIL (NEC)

The NEC shall exercise final jurisdictions over all matters concerning routine activities of every Branch, Area Council, Area Unit, Zone and the National body.

All bye-laws at the Zonal levels shall require the approval of the National Executive Council, while the zones shall approve those of the Area Units.

The NEC shall be the custodian of the official publications of the Society.

Subject to the Aims and Basis of the Society, the NEC shall have power to initiate and execute new projects and programmes.

The NEC shall have the powers to negotiate for financial and material assistance to promote the activities of the Society in so far as such assistance shall not in any way compromise the independence and aspirations of the Society.

The NEC shall have the power to query, warn, suspend, expel, dissolve and disclaim or in any way discipline any level of the Society, erring member, Official and or Executive Council of the Society.

For the purpose of paragraph (f) above whenever an Area Unit becomes Zone less due to crises, or any other circumstances the NEC takes charge of the Area Unit pending the time the problems be resolve.

SECTION 13

MEETINGS OF THE SOCIETY

(1) NEC Meetings

- (a) The appointed National Officers of the Society shall meet at least once in four (4) months.
- (b) A month's notice shall normally be given to members, except for emergency meetings that may be called as and when necessary.

A quorum of the NEC shall consist of eleven (11) members including the National Amir or one of his deputies.

(2) Zonal Meetings

- (a) The appointed Zonal Officers of the Society shall meet at least once in three (3) months.
- (b) The notice of meeting, quorum and other modalities shall

be as provided by the Zonal Bye-Laws.

Area Units' Meetings

The appointed Area Units' Officers shall meet at least once every month.

- (b) The notice of meeting, quorum and other modalities shall be as provided by the Units' Bye-Laws.

SECTION 14

RESIGNATION

Subject to the provisions of other sections of this constitution, where any office become vacant either through resignation or for any other reasons, the NEC shall appoint any other competent member of the Society to act for that office before the next National Conference.

SECTION 15

FINANCES

- (1) The National Financial Secretary shall receive funds from the following sources:

Donations and grants in-aid.

Proceeds of the business transactions of the Society.

Any special levies as may be imposed by the NEC on any level of the Society as and when necessary.

- (2) The signatories to the Society's Bank Account(s) shall be:

- (a) National Amir.
- (b) National Secretary General.
- (c) National Financial Secretary.

- (3) Annual budget and approval limit

- (a) The National Amir shall approve up to Five Hundred Thousand Naira (N500, 000:00k) only.
- (b) Any sum above Two Hundred Thousand Naira (N200, 000:00) shall be approved by the NEC provided it has been budgeted.
- (c) The secretariat shall be responsible for preparing of an annual budget of the Society which shall be approved by the NEC.
- (d) The Principal Officers of the Society shall keep an impress of an amount to be determined by the NEC.

SECTION 16

COMMITTEES

The NEC shall set up the following Standing Committees whose tenure shall terminate with that of the NEC appointing them:

National Editorial Board:

The National Editorial Board shall:

- (i) Be responsible for the Publication of the Society's magazine, Conference reports and other incidental publications.

Also be responsible for the reproduction of any book or pamphlet as directed by the NEC.

Co-operate with the Assistant National Secretary General (Administration) and the Zonal Executive for the collection of literatures from Local and International donors for distribution among members.

Appoint members of the Board and its Chairman shall be the National Public Relation Officer of the Society.

The Chairman shall within two (2) months of assumption of office propose membership of the board to the NEC for confirmation.

The National Studies and Scholarship Board:

The National Studies and Scholarship Board shall:

- (i) Be responsible for the scholarship scheme of the Society.

Determine the nature of every award and the selection process as it deems necessary or as directed by the NEC.

Do every thing lawful to source funds for the scheme.

Be constituted by the NEC with the National Assistant-Secretary (Studies and Scholarship Affairs) as the Chairman.

Draw up programmes for learning Qur'an, Arabic and related disciplines for all levels of the Society.

Design career guidance and counselling activities for all levels of the Society.

National Directorate of Da'wah

(1) Composition and Appointment

The NEC shall appoint for the Directorate a Chairman who shall be directly responsible to the National Amir.

The seven (7) members of the Directorate shall be appointed by the NEC and they shall include the two (2) IVC Organizers/Islamic Affairs Officers.

(2) Functions

The National Directorate of Da'wah shall:

- (i) Be responsible for the formulation, planning, and the implementation of purposeful Da'wah programmes and projects that shall satisfy the aims and objectives of the Society.

Give priority to poorly oriented Muslim students and Muslim minority Areas in the country in discharging its functions.

Endeavour to make use of the machineries of the Zones and Area Units in the implementation of its projects and programmes.

Furnish the NEC with quarterly reports of its activities.

Record and Data Directorate (RDD)

(1) Composition and Appointment

(i) There shall be established by the NEC a Record and Data Directorate (RDD).

(ii) The RDD shall comprise as members: A Chairman and such number of other persons which shall include the National General Secretary and his Zonal Counterparts.

Functions

The RDD shall:

Be responsible for the collation of every fact concerning and relating to the Society's past, present and future activities; analyse it to facilitate the policy-making and implementation.

Establish a Data Bank for the Society.

National Business Committee

(1) Composition and Appointment

There shall be established by the NEC a National Business Committee.

(ii) The National Business Chairman shall head the committee and the NEC shall appoint four (4) other committee members.

Functions

The National Business Committee shall:

- (i) Explore and recommend viable business ventures to the NEC.
- (ii) Carry out business transactions for the Society
- (iii) Keep proper records of all business transactions of the Society
- (iv) Keep custody of all business investments of the Society.

Present regular reports of Society's business transactions to the NEC.

Other Committees may be formed by the NEC as and when the need arises.

SECTION 17

Relationship with Other Organisations

Dedicated to the propagation of Islam among Muslim Youths, the Society shall always seek to understudy and co-operate with all Muslim organizations whose objectives agree with the Society's Aims and Basis.

2. The Society shall affiliate with any international Muslim Organisation whose Aims and policies are acceptable to the NEC and approved by the National Conference.

3. The Society shall be free to co-operate with any organization in Nigeria provided such co-operation shall not violate the Society's Aims and Basis after it's has been approved by the NEC.
4. Notwithstanding the provisions herein above contained, no member, official, Branch Area Council, Area Unit or Zone shall relate with any other organization or person on behalf of the Society without the approval of the NEC.

SECTION 18

PATRONS

With the exception of the National body, other levels of the Society may appoint as patrons of the Society, enlightened and conscious Muslims known to be pious, respectful, ardent in fostering Islamic Studies and culture and whose heart burn for Islam and the Society.

Such patrons shall serve in advisory capacity only to the level of the Society that appointed them.

SECTION 19

BOARD OF TRUSTEES (B.O.T)

Establishment, Composition, Terms & Removal of the Board of Trustees:

There shall be Board of Trustees comprising a Chairman and eight (8) other members all of whom shall be appointed by the National Conference on the recommendation of the National Executive Council from among pious and dedicated Muslims who have made significant contributions to the fulfilment of the aims and basis of the Society.

In the appointment of the members of BOT, priority shall be given to the past members of the Society who have continued to manifest ardent interest in the activities of the Society.

Without prejudice to the provision of sub-sections 1 (a) and (b) above, the National Amir of the Society shall always be one of the eight other members of the BOT.

Any member of the Board of Trustees shall hold office for a period of three years in the first instance subject to re- appointment by the National Executive Council.

- (i) No member of the Board of Trustees shall hold office for more than three terms.

term herein referred to a period of three years.

- (iii) Any member of the Board of Trustees may be removed from office on a recommendation by the National Executive Council to the National Conference, such removal shall be supported by the consensus or by at least two thirds (2/3) of the delegates present & having voting rights.

- (iv) Any member of the Board of Trustees shall have the option to resign when he finds it necessary to do so.

(2) Properties

The properties of the Society shall vest in the Board of Trustees.

The Board is hereby empowered to:

Conserve and safeguard all the Society's properties.

Assist the officers of the Society in sustaining and defending the principles for which the Society was established.

Assist the Society in securing internal and external support for its projects.

Supervise and participate in such projects of the Society as may be designated by the National Executive Council.

Notwithstanding anything to the contrary to act generally as adviser to the National Executive Council.

Carry out other functions as may be prescribed from time to time by the Conference or by the Executive Council.

(3) Meeting and Quorum

The board shall meet as often as necessary but at least twice a year.

Not less than any four members of the Board must be present at any of its meeting.

The Naibul-Amir (International) and the General Secretary may attend the meeting of the board as observers.

(4) Trustees Account and Its Operation

There is hereby established Trustee's Account which shall be operated by the Board for and on behalf of the Society only.

All revenue of the Society directly generated by the Board shall be directed to the Trustee Account.

The Board of Trustee shall make annual allocation according to the estimate approved at joint meeting of Board of Trustees and National Executive Council.

Where the Board of Trustees failed to meet three months after the National Conference, the budget prepared by the National Executive Council, shall become operative notwithstanding the non-approval of the Board of Trustees.

The signature of the Chairman of the board or that of his nominee from among the broad member along with the signature of any one of the two other members of the Board shall be required for any withdrawal from the account.

Operational Regulations

The Board may make regulation for the exercise of its powers or functions. However, any regulation by the Board but subsequently annulled by the joint meeting of the Board of Trustees and the National Executive Council shall to have effect from date of annulment.

Such Board's regulation shall be subject to the prior approval of the joint Meeting of the board and the NEC.

SECTION (21)

DISCIPLINE

- (1) Any National officer not discharging his duty well or found guilty of any misconduct shall be disciplined by the NEC.
- (2) Any misconduct on the part of an individual member shall be disciplined by his / her Branch, Area Council and Area Unit of Zone accordingly and a report of it may be made to the NEC where necessary.

During the course of the business of the National Conference of any other programme of the Society, any member (s) found of misbehaving or acting in any manner that might disrupt the proceeding of the Conference or any programme of the Society shall be disciplined by the NEC in any manner deemed appropriate.

- 4) For the purpose of this section any serious dispute or disciplinary matter between Area Units and Zones or between Zones, should be referred to NEC in writing for action.

SECTION (22)

AMENDMENTS

Any amendment to this constitution may be proposed to the NEC not later than one month before the National Conference by:

Any member of the NEC provided the proposal is supported by at least two members of the NEC.

Any Area Unit Executive Council.

Any Zonal Executive Council or Zonal Committee as a body.

Any member of the Society other than the NEC members that desire an amendment of the Constitution shall pass his/ her proposal to his / her Area Unit who shall forward it as a proposal of the Unit if the Unit so decided.

- (3) Every proposal for the amendment of the Constitution shall be presented at the National Conference and shall be passed if supported by at least two thirds (2/3) votes of the delegates having voting right and present at the National Conference.

SECTION (23)

SUPREMACY OF THE CONSTITUTION

Subject to Shara'a, the provisions of the Constitution shall be binding on all members and functionaries of the Society and it shall prevail and have superseding effect on all byelaws of the other levels of the Society.

SECTION (24)

OMNIBUS PROVISIONS

Special Clause: For purpose of registration whatever is required is hereby adopted as a part of the Constitution.

SECTION (25)

COMMENCEMENT

This Constitution shall come into effect on **SATURDAY** day of 15TH *MUHARRAM* 1433 (10TH DECEMBER, 2011), and supersedes any other law before it. In effect to this, all officers of the Society at Zonal and states Area Units should hold office in acting capacity pending the appointment of new National officers and the Zones and Area Units should immediately appoint new officers within three months and in line with the provisions of this Constitution.

Abdullahi Abubakar Lamido
National President (*Amir*)